



Supreme Court – Access to Justice Office

Noel Judicial Complex
222 Quaker Lane
Warwick, RI 02886

Remote Hearing Request

Instructions

Use this packet to submit a request for a remote hearing. When you have completed this form, file the form with the Clerk of the Court.



The court has the discretion to grant or deny a request for a remote hearing. The judicial officer will review the request and will consider all factors including whether the parties agree, the rights of the other party, and constitutional considerations. ***Submitting a request for a remote hearing does not guarantee that your case will be heard remotely.***

Step 1: Fill out the Remote Hearing Request Form. The Remote Hearing Request Form begins on page 3 of this packet.

Step 2: Email your Remote Hearing Request Form to:

Superior Court	SCRemoteRequests@courts.ri.gov
Family Court	FCRemoteRequests@courts.ri.gov
District Court	DCRemoteRequests@courts.ri.gov
Rhode Island Traffic Tribunal	RITTRemoteRequests@courts.ri.gov

Step 3: Wait for the Judicial Officer to Decide. The judicial officer will review the request and make a decision. The court will email the decision to you.

Need Additional Help?	
<p>If you need additional help, you can email the Access to Justice Office at AccesstoJustice@courts.ri.gov.</p> <p>You can also visit one of the Rhode Island Judiciary Resource Centers.</p>	
Resource Center Location and Hours	
<p>Providence Thursday 8:30 a.m. to 1:30 p.m.</p>	<p>Warwick Monday to Thursday 8:30 a.m. to 1:30 p.m.</p>
<p>Garrahy Judicial Complex One Dorrance Plaza Providence, RI 02903</p>	<p>Noel Judicial Complex, 1st Floor 222 Quaker Lane Warwick, RI 02886</p>



Court	County or Division
<input type="checkbox"/> Superior Court <input type="checkbox"/> Family Court <input type="checkbox"/> District Court	<input type="checkbox"/> Providence/Bristol County or Sixth Division <input type="checkbox"/> Washington County or Fourth Division <input type="checkbox"/> Kent County or Third Division <input type="checkbox"/> Newport County or Second Division
<input type="checkbox"/> Rhode Island Traffic Tribunal	

_____’s Request for Remote Hearing

Plaintiff/Petitioner	Case Number
Defendant/Respondent	Hearing Date

The ☐ Plaintiff/Petitioner or ☐ Defendant/Respondent asks the court for permission to have the proceeding scheduled at _____ ☐ a.m. ☐ p.m. before the Honorable _____ to be held remotely. This request is no later than seven (7) days before the court hearing.

- ☐ This is a civil matter.
- ☐ This is a criminal matter. The police department charging the criminal case is _____.
- ☐ This is a domestic violence case. Domestic violence is when certain crimes are committed by one family or household member against another.

For Civil Cases Only: The opposing attorney in this case is _____.

_____ Name of the <input type="checkbox"/> Plaintiff/Petitioner or <input type="checkbox"/> Defendant/Respondent		_____ Signature
Address:		
Telephone Number:		Date:
/s/ _____ Attorney for the <input type="checkbox"/> Plaintiff/Petitioner or <input type="checkbox"/> Defendant/Respondent		Rhode Island Bar Number Date:
Telephone Number:		

Certificate of Service

A certificate of Service lets the court know that you electronically filed, mailed, or hand delivered a copy of this packet to the opposing party or the opposing party's lawyer. The person who electronically filed, mailed, or hand delivered a copy of this packet should complete the box below.

Certificate of Service

I hereby certify that, on the _____ day of _____, 20__:

☐ I filed and served this document through the electronic filing system on the following: _____.
The document electronically filed and served is available for viewing and/or downloading from the Rhode Island Judiciary's Electronic Filing System.

☐ I served this document through the electronic filing system on the following: _____.
The document electronically served is available for viewing and downloading from the Rhode Island Judiciary's Electronic Filing System.

☐ I mailed or ☐ hand-delivered this document to the plaintiff's attorney or the plaintiff whose name is _____
at the following address: _____.

Name